



FUNFUL Student Application Form

We are very pleased that you have chosen KLT Funful English Primary School or FUNFUL for your child's education. For the most up-to-date information on the school's education programme, admissions policy and procedures, please refer to <https://www.fsr.is.edu.hk>. You may wish to have a look at the information prior to submitting an application.

To help you complete this application form with ease, our form is divided into 4 major sections:

- 1) Applicant's Personal Information
- 2) Family Contact Information
- 3) Applicant's Education Background
- 4) Other Information

If you wish to submit an application by email, please download and print the form. After completing it, you may scan it and send it to office@fsr.is.edu.hk. If you would like to submit a hard copy application, please complete this application form and send it together with the documents listed in the checklist below to

Admissions,

KLT Funful English Primary School

No. 1, Cumberland Road, Kowloon Tong, Hong Kong

CHECKLIST

For the applicant

1. Three recent passport-sized photos, one to be placed on the space provided in the application form
Copy of birth certificate

Copy of passport

2. Copy of valid visa to remain in Hong Kong, if applicable
3. Copy of Hong Kong identity card, if applicable
4. Copies of the most recent two years' school reports, if applicable
5. Copies of Immunization Record
6. Two stamped and self-addressed envelopes
7. A non-refundable application fee of HK\$600 made payable to "Funful Group of Schools Co. Ltd."
(*waived for Funful Kindergarten students).

For both parents

1. Copies of passports
2. Copies of Hong Kong identity cards, if applicable



Please complete all sections of the application form:

Grade level applying for: Primary_____

Expected entry: _____ / _____
(Month) (Year)

Recent photograph
of applicant

1: Applicant's Personal Information

Name of Applicant
(as per passport):

(Family name)

(Given name)

Chinese Name, if any:

Preferred name:

(Nickname)

Date of Birth:

(YYYY-MM-DD)

Race/Ethnicity:

Gender:

Male/Female

Passport no.:

Citizenship:

Birth Certificate no.:

Place of birth:

Have you previously
applied to Funful?

☐ No

☐ Yes, please indicate the year of entry

Have You Previously
H. Applied To Funful?
applied to Funful?

☐ No

☐ Yes, please indicate the year of entry

Languages spoken by applicant (please tick the appropriate checkbox)

	English	Putonghua	Cantonese	Others (please specify)
Language(s) Spoken At Home (choose all that applies)				_____
1 st Language				_____
2 nd Language				_____

*All applicants will be tested in English and may be tested in Putonghua.



2: Parents Information

Hong Kong home address

Mailing address (if different)

Flat / Floor / Block: _____

Building: _____

Street no. & Name: _____

District / Town: _____

Region: HK Island Kowloon
 N.T. Outlying Islands

HK Island Kowloon
N.T. Outlying Islands

Home Phone #: _____

Relation to applicant Father / Stepfather / Divorced
 Separated / Deceased

Mother / Stepmother / Divorced
Separated / Deceased

Title Mr Dr Prof
 Others _____

Mrs Ms Madam Prof
Dr Others _____

Name (as per
passport) _____
 (Family Name) (Given Name)

(Family Name) (Given Name)

HK ID no. (if any) _____

Hong Kong
Permanent Resident: No Yes, please input expiry date

No Yes, please input expiry date

Passport no.: _____

Citizenship: _____

Race: _____

Occupation / Job title: _____

Company's name &
address: _____

Office phone no.: _____

Mobile phone no.: _____

Email address (only
1 email per person): _____



Alumni of Funful: ☐ No ☐ Yes, left in year _____ ☐ No ☐ Yes, left in year _____

Applicant Lives with (choose all that applies):
☐ Father ☐ Mother ☐ Guardian
☐ Stepfather ☐ Stepmother ☐ Others _____

Guardian's Information (if applicable)

Name (as per passport): _____

Relation to Applicant: _____

HK ID no. (if any) _____

Contact Phone no.: _____

Email Address: _____

3: Applicant's Education Background

School(s) Attended (starting with current or most recent school)

Name of school(s)	Country	Language of instruction	Level (From – To)	Date (From – To)
			to	to present
			to	to
			to	to

Address of current or most recent school: _____

Phone no.: _____ Email: _____

Any other information about your child's educational background which may be relevant to the application?



4: Additional Information

Has the applicant repeated or advanced any grades? No Yes, please provide details:

Does the applicant have any special educational needs? No Yes. If yes, please specify:

Does the applicant have any health/medical/physical concerns? No Yes. If yes, please specify:

Does the applicant take any medication prescribed by a doctor? No Yes. If yes, please specify:

Does the applicant have any serious allergies (e.g. food, medications)? No Yes. If yes, please specify:

5: Other Information

How did you hear about FUNFUL (tick all that applies)?

- ☐ School websites
- ☐ Internet search
- ☐ Exhibitions / Fairs
- ☐ Education agent / consultants
- ☐ School events such as Family Festival, open days, school tours, etc.
- ☐ Newspaper or magazine advertisements
- ☐ Social media
- ☐ Friends
- ☐ Introduced By: _____



Parental Agreement

It is important that parents read and understand the following before submitting an application for a place in KLT Funful English Primary School or FUNFUL on behalf of their child.

1. This application is only considered complete once the full application fee of HK \$600 has been received in cash or by cheque made payable to "Funful Group of Schools Co. Ltd.," except for Funful Kindergarten students, for whom the fee is waived. Receipt of the application fee provides no assurance that an admissions assessment or school place will be offered. Only complete applications will be processed by the school.
2. The application fee is non-refundable and non-transferable. Applications received are only valid for the year of entry as per the application form and cannot be deferred to another academic year. If an offer of a place is made for an academic year and the applicant wishes to defer entry to another academic year, the applicant will be required to submit a new application and undergo another admissions assessment.
3. Apart from the application fee, no other fees are required to be paid in connection to the submission of this application. Offering any advantages to FUNFUL and the school's staff in relation to the application may constitute a bribery offence under the laws of Hong Kong. If such a situation was to occur, FUNFUL reserves the right to restrict the admissions entry or withdraw the admissions offer.
4. If an applicant is absent for an admissions assessment without first notifying the Admissions Team, the school reserves the right to close an application without further notice.
5. FUNFUL has permission from the parent(s)/legal guardian(s) to obtain records from the applicant's current and previous schools.
6. A student may only enroll in FUNFUL if he/she is living with a parent or legal guardian who is a full-time resident in Hong Kong.
7. In accordance with the regulations of the Education Bureau and Immigration Department of Hong Kong SAR, all FUNFUL students must hold a valid Hong Kong permanent ID card and/or a valid passport with authorized residency status. A visitor visa does not entitle the holder to attend FUNFUL.
8. The school tuition fees are payable monthly as per the Fee Schedule. Payment should be made by the first of each month in cash or by cheque made payable to "Funful Group of Schools Co. Ltd."
9. The information provided in the application is accurate and complete to the best of the parent's/legal guardian's knowledge. FUNFUL reserves the right to restrict admissions entry or withdraw an admission offer if any information about the applicant is found to be inaccurate or if any important information is withheld from the school during the admissions process

Privacy Policy

1. The personal data collected from applicants and/or their parents/guardians in this application form will be used by KLT Funful English Primary School for various purposes including but not limited to:
 - assessing the suitability of applicants for places in FUNFUL
 - processing applications for admissions
 - verification of the applicant's examination results, academic records and other information
 - school administration and operation after admissions
 - statistical and research purposes; and
 - other school related purposes.
2. Personal data of applicants and their parents/guardians collected pursuant to this application form will be handled by relevant FUNFUL staff members and will be kept confidential.
3. FUNFUL may disclose some of the data to third parties such as agencies (including the Hong Kong government), service providers and contractors appointed by FUNFUL to undertake some of its academic, pastoral and administrative functions.
4. Apart from the parties listed above, FUNFUL will not disclose any personal data to any external bodies or organizations unless:
 - such disclosure is expressly provided for under this Statement;
 - permitted to do so by the applicant or his/her parent/guardian; and/or
 - permitted or required by law.
5. Personal data may be stored in the FUNFUL database systems and online portals and whether the application is successful, such personal data will form part of the applicant's official student records.
6. After enrolment, FUNFUL may place a student's name, photos, video clips or documentation of school work in FUNFUL website for publications

By signing and submitting this application form to KLT Funful English Primary School or FUNFUL, I verify that I have read, understood and agree to

1. the school's admission policy and procedures, and
2. the statements in the Privacy Policy and Parental Agreement.

Signature of Parent

Name of Parent

Date